



## AGENDA

### SAF20-A1

#### Notice of meeting

The next meeting of the Health, Safety and Environment Committee will take place at 2.00pm on Wednesday 5 February in the Pearce Committee Room (Room 201.0.09) in the Hazlerigg Building.

M Ashby, Secretary

#### 1 Apologies for Absence

#### 2 Business of the Agenda

To give notice of intention to speak to any starred items which otherwise will be taken without discussion. Any member wishing to speak to a starred item is asked to give notice to the Secretary by midday on Tuesday 4 February.

#### 3 Minutes

##### SAF19-M3

To confirm the minutes of the meeting held on 9 October 2019.

#### 4 Matters Arising from Previous Meetings

##### SAF20-P1

- 4.1 To note actions arising from the Minutes.
- 4.2 Arising from M19/60 *Airbnb Policy*, to note that the proposed Airbnb Policy would not be published. Instead, existing guidance documents and webpages have been amended to note that use of Airbnb is not permitted.

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## SECTION A – Items for Discussion

#### 5 Health, Safety and Environment Update: Loughborough Students Union

##### SAF20-P2

To RECEIVE a presentation by the Union Director on health, safety and environment arrangements at Loughborough Students Union.

## **6 Health, Safety and Environment Update: Campus Services**

### **SAF20-P3**

To RECEIVE a presentation by the Head of Campus Services on health, safety and environment arrangements in place.

## **7 Head of Health and Safety Report**

### **SAF20-P4, SAF20-P5**

- 7.1 To RECEIVE an update from the Health, Safety and Risk Manager;
- 7.2 To CONSIDER proposed changes to the presentation template that is used by Schools and Professional Services at HSE Committee meetings.

## **8 Health and Safety Policy**

### **SAF20-P6**

To CONSIDER proposed changes to the University Health and Safety Policy.

## **9 Sustainability Manager Report**

### **SAF20-P7**

To RECEIVE an update from the Sustainability Manager.

## **10 Statutory Compliance Key Performance Indicators**

### **SAF20-P8. SAF20-P9**

- 10.1 To RECEIVE information on the latest position in relation to statutory compliance key performance indicators;
- 10.2 To CONSIDER the proposed HSE risk rating for the University.

## **11 Fire**

### **SAF20-P10, SAF20-P11**

- 11.1 To CONSIDER a paper / presentation on the recent external review of fire safety.
- 11.2 To RECEIVE the University Fire Officer's Report.

## **12 Occupational Health Service and Wellbeing Update**

### **SAF20-P12, SAF20-P13**

- 12.1 To CONSIDER an occupational health and mental wellbeing update from the Occupational Health and Wellbeing Manager;
- 12.2 To CONSIDER an update from the Occupational Health and Wellbeing Manager on health surveillance and a recommendation regarding its budget.

## **13 Annual Radiation Protection Report**

### **SAF20-P14**

To ENDORSE the 2019 Annual Report of the Radiation Protection Officer and RECOMMEND it for submission to Council.

## **14 Chemical and Biological Safety Update**

### **SAF20-P15**

To RECEIVE an update on chemical and biological safety.

## **15 Ionising/Non-ionising Radiation, Chemical, Biological/GM and HTA KPIs**

### **SAF20-P16**

To CONSIDER a risk ratings report for Ionising/non-ionising radiation, chemical, biological/GM and HTA.

## **16 Health and Safety Policy for UG Placements**

### **SAF20-P17**

To CONSIDER proposed changes to the Health and Safety Policy for UG Placements including a change of title to the Placements and Work Based Learning Health and Safety Policy.

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## **SECTION B – Starred Items for Approval**

## **17 PUWER Policy**

### **SAF20-P18**

To APPROVE a new policy for Provision and Use of Work Equipment Regulations (PUWER).

## **18 Decommissioning of Buildings**

### **SAF20-P19**

To RECEIVE an update on the decommissioning of University Buildings.

## **19 Pressure System Policy**

### **SAF20-P20**

To APPROVE proposed changes to the Pressure System Policy.

## **\*20 Reports to Health, Safety and Environment Committee**

To RECEIVE the following reports:

- (i) **SAF20-P21**  
Accident Data Report
- (ii) **SAF20-P22**  
Insurance Claims Report

## **\*21 Health, Safety and Environment Statutory Compliance Sub-Committee Constitution**

### **SAF20-P23**

To APPROVE the revised constitution for the Health, Safety and Environment Statutory Compliance Sub-Committee for 2019/20.

## **\*22 Minutes**

To RECEIVE minutes of the following groups and sub-committees:

- (i) **SAF20-P24**  
GM/Biosafety Committee (16<sup>th</sup> December 2019)
- (ii) **SAF20-P25**  
Health, Safety and Environment Statutory Compliance Sub-Committee (22nd January 2020)

- (iii) **SAF20-P26**  
Non-Ionising Radiation Committee (5<sup>th</sup> December 2019)
  - (iv) **SAF20-P27**  
Radiological Protection Sub-Committee (20<sup>th</sup> January 2020)
  - (v) **SAF20-P28**  
Sustainability and Social Responsibility Sub-Committee (14<sup>th</sup> January 2020)
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## **SECTION C – Items for Information**

### **23 Any Other Business**

### **\*24 Dates of Remaining Meeting in 2019/20**

Wednesday 3 June 2020

Author – M Ashby  
January 2020  
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