5 October 2022 - Health, Safety and Environment Committee Agenda - SAF22-A3

MEETING

5 October 2022 14:00

LOCATION

Pearce Committee Room - 201.0.09 - Hazlerigg

PUBLISHED
29 September 2022

Agenda

Location	*Date*	*Owner*	*Time*
Pearce Committee Room - 201.0.09 - Hazlerigg	5/10/22		14:00
1. Business of the Agenda - Members should notify the Secretary by midday on Tuesday 4th October if they wish to speak to a starred item.		Chair	
2. To CONFIRM the Minutes of the meeting held on 25 May 2022		Chair	
2.1. To NOTE, in particular, the addition of the following Secretary's note to M22/22 Health, Safety and Environment Update: Estates and Facilities Management: At the HSE Committee meeting in May the Estates and Facilities Management report stated that the health surveillance was nearing completion. This referred to the closing date of the survey. Data identified after the May HSE Committee meeting revealed that the resurvey of health surveillance needs in Estates and Facilities Management achieved only a 22 per cent completion rate. It is estimated that the survey will be close to full completion by October. HSE Committee will be updated on the progress of this activity at the October meeting.			14:00
3. To NOTE actions arising from the Minutes		Chair	14:05
SECTION A - Items for Discussion			
4. To RECEIVE a Health, Safety and Environment update from SSEHS (paper to follow)		ML, RC	14:10
5. To RECEIVE a Health, Safety and Environment update from the Sports Development Centre		JS	14:30
6. To CONSIDER the Constitution, Terms of Reference and Membership for 2022/23		NB	14:50
6.1. To CONSIDER proposals for changes to the Constitution of the Committee and of its effectiveness			
7. To CONSIDER proposed business for the Committee for the period Feb 2023 to Feb 2024		NB	15:00

Continued on the next page...

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Pearce Committee Room - 201.0.09 - Hazlerigg	5/10/22		14:00
8. To RECEIVE a presentation on Fire Legislation, Strategy, Risk and Compliance and the Fire Officer's Report		JH	15:05
8.1. On reference from Estates Management Committee, to CONSIDER implications of the Building Safety Act including the requirement to appoint an accountable person			
9. To RECEIVE an update from the Director of Health, Safety and Wellbeing		NB	15:30
10. To CONSIDER and NOTE the Health and Safety Strategic Long-term Plan		NB	15:40
11. To RECEIVE updates in relation to Statutory Compliance KPIs and to CONSIDER the compliance for these areas and actions set to move areas to green to ensure these are appropriate:		NB	15:50
11.1. Health, Safety and Environment Statutory Compliance Sub-Committee Report			
11.2. Ionising, Non-Ionising Radiation, Chemical, Biological/GM and HTA KPIs			
12. To CONSIDER a proposed risk rating with a view to making a recommendation to Council		NB	16:00
13. To RECEIVE an update on Biological and Chemical Safety		JT	16:05
13.1. To CONSIDER a proposal to proceed with a project GM2 licence			
13.2. To RECEIVE a verbal update on chemical safety			
14. To RECEIVE the Occupational Health and Wellbeing Service Annual Report		NB, SVZ	16:15
15. To RECEIVE, on the advice of the Sustainability Sub-Committee, the Sustainability Annual Report and RECOMMEND it to Senate and Council		RR	16:25
16. To CONSIDER, on the advice of the Sustainability Sub-Committee, the proposed new Sustainability Strategy		RR	16:30

Continued on the next page...

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17. To CONSIDER, on the advice of the Sustainability Sub-Committee, proposed changes to the Environmental Policy		RR	16:40
18. To CONSIDER proposed changes to the University's Driving and Transport Policy. The changes have been the subject of wide consultation			16:50
SECTION B - Starred Items			
19. To RECEIVE an update on the recent ISO14001 Audit			
20. To RECEIVE the Incident Data Report			
21. To APPROVE/NOTE the Terms of Reference and Composition of the following Sub-Committees:			
21.1. APPROVE the terms of reference and composition of the new Sustainability Sub-Committee			
21.2. APPROVE changes to the terms of reference and composition of Health, Safety and Environment Statutory Compliance Sub-Committee			
21.3. NOTE the terms of reference and composition of: Chemical Safety Committee, GM/Biosafety Committee, Non-Ionising Radiation Sub-Committee, Radiological Protection Sub-Committee			
22. To RECEIVE the minutes of the following Sub-Committees:			
22.1. GM/Biosafety Committee (6 Jul 2022)			
22.2. Health, Safety and Environment Statutory Compliance Sub-Committee (28 Apr, 28 Jul, 9 Sept 2022)			
22.3. Sustainability Sub-Committee (31 May 2022)			
SECTION C - Items for Information			
23. Any Other Business		Chair	

Continued on the next page...

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24. Date of Meetings in 2022/23

February 2023 - Date TBC

Wednesday 24 May 2023 at 2.00 pm