



Loughborough  
University

# 8 February 2023 - Health, Safety and Environment Committee Agenda - SAF23-A1

MEETING

8 February 2023 14:00

LOCATION

MS Teams

PUBLISHED

1 February 2023

# Agenda

<i>Location</i>	<i>Date</i>	<i>Owner</i>	<i>Time</i>
MS Teams	8/02/23		14:00
1. Business of the Agenda - members should notify the Secretary by midday on Tuesday 7th February if they wish to speak to a starred item		CL	
2. To CONFIRM the minutes of the meeting held on 5th October 2022.		CL	14:00
3. To NOTE actions arising from the Minutes		CL	14:05
SECTION A - Items for Discussion			
4. To RECEIVE a Health, Safety and Environment update from the School of Aeronautical, Automotive, Chemical and Materials Engineering		CL, TC	14:10
5. To RECEIVE a Health, Safety and Environment update on Water Hygiene Management		RS/SP	14:30
6. To RECEIVE an update from the Director of Health, Safety and Wellbeing and to NOTE progress;		NB	
6.1. To CONSIDER whether a flu vaccination programme should take place in the Autumn of 2023			14:50
7. To CONSIDER the Health and Safety Services Annual Report:		NB	
7.1. To REVIEW progress on the Health and Safety Service Plan for 2021/22;			
7.2. To NOTE the Health and Safety Service Plan for 2022/23.			15:00
8. To APPROVE an updated programme of future business for the Committee		NB	15:10

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MS Teams	8/02/23		14:00
9. To RECEIVE updates in relation to Statutory Compliance Key Performance Indicators and to CONSIDER the compliance for these areas and actions set to move areas to green to ensure these are appropriate:		NB	
9.1. Health, Safety and Environment Statutory Compliance Sub-Committee Report			
9.2. Key Compliance indicators for Biological/Chemical/Radiation Safety			15:15
10. Arising from Minute M22/22.2(v), to RECEIVE an update on the resurvey of health surveillance needs in Estates and Facilities Management		RS/GH	15:25
COMFORT BREAK			15:30
11. To CONSIDER proposed escalation arrangements for health and safety concerns		NB	15:40
12. Arising from a request by the Vice-Chancellor, to APPROVE the approach taken to the Building Safety Act 2022		NB	15:50
13. To RECEIVE the Fire Officer's Report		NB	
13.1. to APPROVE proposed changes to the duties and responsibilities of duty holders in the fire safety policy arising from the Building Safety Act			15:55
14. To APPROVE the 2022 Annual Report of the Radiation Protection Officer and RECOMMEND it for submission to Council		JT	16:05
15. To CONSIDER an update on Non-Ionising Radiation and to APPROVE, following consultation of the Non-Ionising Radiation Committee:		JT	16:15
15.1. Non-Ionising Radiation Committee Terms of Reference			
15.2. Non-Ionising Radiation Policy			
15.3. Laser Safety Code of Practice			

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MS Teams	8/02/23		14:00
16. To RECEIVE the Chemical and Biological Safety Annual report for 2022		JT	
16.1. To APPROVE key actions identified by Chemical Safety Committee and the GM/Biosafety Committee			16:25
17. To RECEIVE an update from the Occupational Health and Wellbeing Service		NB/ SVZ	16:35
18. To APPROVE proposed changes to the University's Health and Safety Policy		NB	16:45
19. To APPROVE an updated Dogs on Campus Policy		NB	16:50
SECTION B - Starred Items			
20. To RECEIVE the following reports:			
20.1. Sustainability Manager's Report			
20.2. Incident and Near Miss Data			
20.3. Insurance Claim Trends			
21. On recommendation from the Health, Safety and Environment Statutory Compliance Sub-Committee, to APPROVE changes to its composition and membership			
22. To RECEIVE minutes from the following Sub-Committees:			
22.1. Chemical Safety Committee (12 Jan 2023)			
22.2. GM and Biosafety Committee (15 Dec 2022)			
22.3. Health, Safety and Environment Statutory Compliance Sub-Committee (10 Jan 2023)			
22.4. Radiological Protection Sub-Committee (8 Feb 2022, 26 Oct 2022, 13 Jan 2023)			
22.5. Sustainability Sub-Committee (27 Sept 2022)			
SECTION C - Items for Information			
23. Any Other Business		CL	16:55

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24. Dates of remaining meetings in 2022/23:

Wednesday 17th May 2023 at 1.30 pm