



02 October 2024 HSE Agenda (SAF24-A3)

MEETING

2 October 2024 14:00 BST

LOCATION

Pearce Committee Room, Hazlerigg 201.0.09

PUBLISHED

27 September 2024

Agenda

Location	Date	Time		
Pearce Committee Room, Hazlerigg 201.0.09	2 Oct 2024	14:00 BST		
Item	Owner	Time	Page	
1 Business of the Agenda - Members should notify the Secretary by midday on Tuesday 1st October if they wish to speak to a starred item.			-	
2 To CONFIRM Minutes of the Meeting on 14th May 2024 noting that a correction was made to M22.3 after circulation.		14:00	4	
3 To NOTE actions arising from the Minutes.		14:05	8	
Section A - Items for discussion			-	
4 To RECEIVE a Health, Safety and Environment update from Loughborough Students Union	Liz Monk, Jane Turner, Dan Gallagher	14:10	11	
5 To RECEIVE a Health, Safety and Environment update from Marketing and Advancement	Martyn Edwards	14:30	29	
6 To RECEIVE an update on Stress and Mental Wellbeing	Neil Budworth	14:50	41	
7 Constitution, Terms of Reference and Membership			-	
7.1 To CONSIDER the updated Constitution, Terms of Reference and Membership for 2024/25 following changes instigated and approved by Senate and Council;	Neil Budworth		66	
7.2 To CONSIDER a proposal to review the format and function of the Committee.	Neil Budworth	15:05	71	
8 To APPROVE the updated plan of proposed business for the Committee for the February and May 2025 meetings.	Neil Budworth	15:15	82	
9 To RECEIVE a Consolidated Health, Safety and Wellbeing Report by the Director of HSW and to NOTE areas of risk and actions identified	Neil Budworth	15:20	86	
10 To RECEIVE updates in relation to Statutory Compliance Key Performance Indicators and to CONSIDER the compliance for these areas and actions set to move areas to green to ensure these are appropriate:	Neil Budworth, Julie Turner	15:30	-	
10.1 Health, Safety and Environment Statutory Compliance Sub-Committee Report;			93	
10.2 Key compliance indicators for Biological/ Chemical/ Radiation Safety.			100	
11 To CONSIDER, on the recommendation of GM/Biosafety Committee, changes to the Biosafety Policy and a new Code of Practice for Biological Laboratories.	Julie Turner	15:40	109	

	Item	Owner	Time	Page
12	To CONSIDER a report on the HTA Audit of the School of Sport, Exercise and Health Sciences	Julie Turner	15:45	191
13	To CONSIDER the proposed risk rating with a view to making a recommendation to Senate and Council	Neil Budworth	15:50	195
14	To CONSIDER the draft Climate Change Risk Register and provide feedback.	Elliott Brown	15:55	197
15	To CONSIDER questions from UCU on a possible partnership between the University and the Kingdom of Saudi Arabia	Alec Edworthy	16:00	200
	Section B - Starred Items (Available in the Supplementary Documents pack on the BI Bookshelf).			-
16	To RECEIVE the Incident, Near Miss and Fire Data Report			201
17	Terms of Reference and Composition of HSE Committee's Sub-committees for 2024/25			211
17.1	To APPROVE the updated terms of reference and composition of the GM/Biosafety Committee on the recommendation of that Committee.			-
17.2	To NOTE the unchanged terms of reference and composition of the following sub-committees:			-
17.2.1	Chemical Safety Committee			-
17.2.2	Health Safety Environment Statutory Compliance Sub-Committee			-
17.2.3	Non-Ionising Radiation Protection Committee			-
17.2.4	Radiological Protection Committee			-
17.3	To NOTE that the terms of reference and composition of the Sustainability Committee are under review due to the ongoing review of governance of sustainability.			-
18	To RECEIVE the minutes of the following sub-committee meetings:			-
18.1	GM and Biosafety Committee (Meeting on 11th September 2024)			230
18.2	Health, Safety and Environment Statutory Compliance Sub-Committee (Meeting on 20th August 2024)			236
	Section C - For Information - NONE			-
19	Any Other Business			-
20	Dates of remaining meetings in 2024/25: Tuesday 4 February 2025 at 14:00 and Wednesday 14 May 2025 at 14:00			-